# YEAR

2014–2015 Annual Report



CHARTERED PROFESSIONAL ACCOUNTANTS

**COMPTABLES** PROFESSIONNELS AGRÉÉS NEW BRUNSWICK NOUVEAU-BRUNSWICK



Our Vision The Canadian CPA is the pre-eminent, globally respected business and accounting designation.

# 1 Year, 1 Designation

## Introduction

The *Chartered Professional Accountants Act* of New Brunswick came into force on September 1st 2014, establishing CPA New Brunswick.

The CPA title is the ultimate reference in accounting and business in Canada with more than 2,300 active members, candidates and students in New Brunswick and more than 195,000 members in Canada. The CPAs provide financial and business expertise to companies in all sectors of the economy.

CPA New Brunswick has the necessary tools to ensure greater public protection. The unification also established a new and unique title for the professional accountants working in all sectors of the economy. The CPA title is recognized as a worldwide reference in the business world.

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## Message from the Chair

My term as Chair of the Board of Directors of CPA Brunswick is coming to an end and I would like to take this opportunity to provide my comments relative to several activities of CPA New Brunswick over the year 2014-2015, the first in the history of CPA New Brunswick.



Chair

Professional Accountants Act in New Brunswick on September 1, 2014 resulted in the unification of the three legacy bodies that until then governed the accounting profession in New Brunswick. New Brunswick was immediately propelled to the forefront in Canada by being only the second province to conclude its unification process.

The adoption of the Chartered

In this context, needless to say, the challenges associated with this amalgamation were enormous for a province of our size, especially in terms of organisa-

tion, communication and change management. "The challenges associated with this amalgamation were enormous for a province of our size, especially in terms of organisation, communication and change management."

As we now approach the end of the first official year of operations of CPA New Brunswick, this report allows us to gauge the determination and commitment of the staff of CPA New Brunswick, its members and its Board of Directors.

#### Governance and Management

When the Unification Agency was formed in May 2013, the priorities for the new organisation were quickly identified. As such, the establishment of the head office, staff hiring and the merging of operations of all three legacy bodies were all completed over a fifteen-month period. This helped develop a CPA culture which all staff and members can now identify with.

When CPA New Brunswick was officially created on September 1, 2014, the Board of Directors set the tone by adopting a series of governing documents: the Act, the By-laws and the CPA Code of Professional Conduct that together constitute the foundation used to guide and regulate the accounting profession in New Brunswick.

Today, nearly 24 months later, we can be proud of the progress that has been made and look forward to a very PROmising future. Management has completed many tasks over the past year with a view to consolidating our financial, human, material and information technology resources. The implementation of a new accounting system, the merger of the three databases, the establishment of fair and reasonable membership dues and fees are all accomplishments that allow CPA New Brunswick to move confidently forward.

#### A remarkable brand

CPA Canada is an important partner in the evolution of the profession across the country, moving in parallel with the advancement of the unification process in all Canadian provinces. As such, it was only logical that the new CPA Brunswick logo be a continuity of the logo adopted by CPA Canada which is contemporary, dynamic and forward-looking.

As you surely may remember, we benefited from a Canada-wide advertising campaign that targeted both businessmen and businesswomen and the general public, just in time to mark the launch of CPA New Brunswick.

This contributed in optimizing our impact on members and the general public, allowing us to reach our goals more effectively: Build the CPA reputation, Change the public perception of the accounting profession and Ensure its differentiation from other professions.

# CPA New Brunswick close to its members

April 2015 marked the launch of the Website as well as the CPA Web Services Portal, a dynamic and userfriendly platform which members quickly adopted. During the first three months of availability members updated their information and more than 1775 paid their fees electronically. This same platform will be used by members to quickly and easily report their yearly continuing professional development compliance activities.

In addition, in March 2015, a total of 2774 CPA certificates, membership cards and pins were sent to our active and retired members. We can definitely celebrate and be satisfied that the CPA expertise is sought-after, recognized and now displayed everywhere in New Brunswick.

CPA New Brunswick also published its first newsletter in May. This newsletter will become the media of choice for us to communicate information to our members and to guide them towards specific sections on our Website.

#### A future assured

It is hard to imagine a more complex task than to accompany more than 108 candidates and students completing three different professional programs and to organise 3 separate Convocations in 3 different cities.

The challenge of unifying the administrative processes from the three legacy bodies and conducting the various exams, while ensuring a seamless transition to the new CPA program, was accomplished jointly by CPA New Brunswick and the CPA Atlantic School of Business.

In 2014-2015, 108 candidates successfully completed the professional examinations of their respective legacy programs and are now members of CPA New Brunswick.

#### A promising future

CPA New Brunswick was born from a vision for the future. We are committed to making CPA New Brunswick a symbol of pride for all its members and its candidates to the profession. Although this goal may seem ambitious, the accomplishments of the past year give us confidence that we are on the right track.

As CPA New Brunswick moves officially into its second year of operations, it will be guided by the effective leadership of the 2015-2016 Executive Committee – Deborah McQuade, FCPA, CA, FCMA, Chair, Kevin Hoyt, FCPA, FCGA, Vice-chair, and Kevin Dumaresque, CPA, CA, Secretary-Treasurer.

In closing, I would like to personally acknowledge the contribution of the entire staff at CPA New Brunswick over the past year. Your support and dedication to CPA New Brunswick, its members and Board of Directors has been truly remarkable, and especially so in light of the many challenges faced during the transition and consolidation phases over the past couple of years.

#### Many thanks!

I also wish to offer my sincerest thanks to the members of the 2014-2015 Board of Directors. Your commitment to the unification process and the evolution of the accounting profession since the formation of the Unification Agency in May 2013 has been a model to follow. I also wish to convey my thanks for the support you have given me in my role as Chair over that time.

It has been both an honor and privilege to serve as the 1st Chair of CPA New Brunswick. I want to express my appreciation to every CPA member for the opportunity.

Roger Bastarache, CPA, CGA, CA Chair

# Message from the President & CEO

#### Dear Members,

It is hard to believe that we have already been in operations for one and a half year first as a joint venture and then as CPA New Brunswick since September 1, 2014. It sure has been a great ride.



Nancy Whipp, CPA, CA President & CEO

The ride would have been much bumpier had it not been for the support and dedication of our initial Board of Directors.

As such, I would like to take the time to personally thank them. They gave an inordinate number of hours for the success of our organization.

I would also like to thank my Chair Roger Bastarache for his wisdom and patience while I was getting up to speed in my new role as President & CEO.

Further thanks goes to the CEOs of the three legacy bodies who stood by me and shared their knowledge all the way to the unification. Thank you to all the volunteers who sit on various committees and give their time and knowledge for the betterment of our profession.

> "The ride would have been much bumpier had it not been for the support and dedication of our initial Board of Directors."

Finally, last but not least, a big thank you goes to my staff who on numerous occasion gave beyond the call of duty to make sure that the transition was as seamless as possible for our members and ensured that they received a quality service in their language of choice. Next year is sure to be an exciting one with another CPA New Brunswick CPD Conference where 37 seminars will be offered in both languages to our members regardless of their field of expertise. We will also be reinstituting Chapters throughout the province.

The goal of the Chapters is to coordinate educational and social events within the communities. This is a great way for members to meet other members in the same area.

This is especially important in this time of unification of the 3 designations. I plan on visiting with each of these Chapters early in the fall to highlight the most important regulatory points and documents of which each member should be aware.

Our next Convocation will be our first joint convocation and will celebrate the success of approximately 100 students from all 3 legacy bodies.

We look forward to celebrating with them. There are sure to be many more events coming your way be it professional or social. Look for them on our website or in our newsletter.

I look forward to getting to know each and every one of you. Thank you again for your support. Be proud to be a CPA, it is a great designation.

Nancy Whipp, CPA, CA President & CEO

## CPA New Brunswick 2014-2015 Board of Directors

CPA New Brunswick is governed by an Executive Committee and a Board of Directors made up of elected members, and public representatives who are appointed to represent the public interest.



From left to right - Sitting: Deborah McQuade, MPA, FCPA, FCMA, CA, Vice-Chair; John Bleumortier; Roger Bastarache, CPA, CGA, CA Chair; Julie Bernard, FCPA, FCGA. Standing: Greg Smith, CMC, Msc/ MPA; Calvin MacIntosh, MBA, FCPA, FCMA; Kevin Dumaresque, CPA, CA; Kevin Hoyt, FCPA, FCGA, Secretary-Treasurer; Darrell Stewart, FCPA, FCGA; Pierre Verret, MBA, FCPA, FCMA, C.Dir. Absent: Cathy Rignanesi, CPA, CA and André Laplante.

#### 2014-2015 Board of Directors

First CPA New Brunswick Board of Directors:

- Roger Bastarache, CPA, CGA, CA CHAIR
- Deborah McQuade, MPA, FCPA, FCMA, CA VICE-CHAIR
- Kevin Hoyt, FCPA, FCGA SECRETARY-TREASURER
- Calvin MacInstosh, MBA, FCPA, FCMA DIRECTOR
- Cathy Rignanesi, CPA, CA DIRECTOR
- Darrell Stewart, FCPA, FCGA DIRECTOR
- Julie Bernard, FCPA, FCGA DIRECTOR
- Kevin Dumaresque, CPA, CA DIRECTOR
- Pierre Verret, MBA, FCPA, FCMA, C.Dir DIRECTOR
- John Bleumortier, NBICA Lay Representative DIRECTOR
- André LaPlante, CGANB Lay Representative DIRECTOR

#### 2015-2016 Board of Directors

CPA New Brunswick is pleased to announce its board of directors for the 2015-2016 fiscal year:

- Deborah McQuade, MPA, FCPA, FCMA, CA CHAIR
- Kevin Hoyt, FCPA, FCGA VICE-CHAIR
- Kevin Dumaresque, CPA, CA SECRETARY-TREASURER
- Roger Bastarache, CPA, CA DIRECTOR
- Julie Bernard, FCPA, FCGA DIRECTOR
- André LaPlante, Public Representative DIRECTOR
- Faith Matchett, FCPA, FCMA DIRECTOR
- Cathy Rignanesi, CPA, CA DIRECTOR
- Darrell Stewart, FCPA, FCGA DIRECTOR
- Pierre Verret, FCPA, FCMA DIRECTOR

#### Meetings of the Board of Directors

During the period from September 1, 2014 to June 25 2015, the member of the Board of Directors attended seven ordinary meetings.

The annual general meeting of the members of CPA New Brunswick was held on June 25, 2015 in Fredericton, NB.

#### Governance

The *Chartered Professional Accountants Act* of New Brunswick which was enacted on September 1st, 2014 is the result of extensive and detailed consultations spanning many months between the three legacy accounting bodies (CA, CGA and CMA) and the Province of New Brunswick. Among other things, the Act provides for the regulation of its members and public practice firms.

The Act also provides for the establishment of By-Laws, Rules and Policies to govern the operations of the Chartered Professional Accounting profession in New Brunswick.

#### Office Location and Employees of CPA New Brunswick

On May 1st 2014, CPA New Brunswick started its operations at 860 Main Street, Suite 602, Moncton.

The new team working at CPA New Brunswick was there to answer queries or needs of the members, students and candidates, stakeholders and/or the public throughout the unification process and during the start-up phases of CPA New Brunswick.

List of the CPA New Brunswick staff:

- Nancy Whipp, CPA, CA
  President and Chief Executive Officer
- Kristen Steeves, CPA, CGA Manager, Accountant
- Rino Basque
  Manager, Communication and Public Relations
- Mylène Lapierre, CPA, CA, CFE Manager, Professional Standards and Professional Conduct
- Murielle Cormier
  Coordinator, Member services
- Joëlle Richard Coordinator, Professional Development and Member Events
- Amélie Gionet
  Administrative Assistant

# Marketing and Public Relations

Last fall, a unified National campaign launched the new CPA banner. New Brunswick had billboards and wraps around buses in the three large cities. The objective of this campaign was to promote the benefits of a single CPA designation both provincially and nationally. In May 2015, we developed a Newsletter to provide our members with information on everything they need to know. This Newsletter will be issued periodically.

CPA New Brunswick's website is now live! The new site is filled with up to date information on



2014 Campaign – Billboards in Saint John, Fredericton and Moncton

The new banner distinguishes itself from previous accounting designations (CA, CGA, and CMA) by the word "professional". The "P" of CPA is what the new national campaign focused on. The use of the word "professional" created a distinct signature for



Fredericton and Moncton

the campaign which assisted in rapidly promoting the new brand.

The new logo was designed to give a contemporary, dynamic image and focused on the future of the profession.



#### **CPA New Brunswick Website**

https://www.cpanewbrunswick.ca

the accounting profession, compliance requirements for members, activities, employment opportunities, etc.

Also, you can now access the CPA Web Services portal to view your member profile as well as register for the products and services offered by CPA New Brunswick through the secure payment option.

### CPA New Brunswick Fall Continuing Professional Development Conference

2014 marked the first unified CPA Continuing Professional Development Conference that was held in Moncton. This conference was planned with the assistance of the Moncton Chapter. We would like to thank the conference committee and volunteers for their collaboration, support and dedication in organizing this event.



In order: Roger Bastarache, Chair, Nancy Whipp, CEO and Kevin Dancey, Keynote.

The turnout was a huge success with over 550 participants attending the 35 seminars offered over the 4-Day Conference. Meaning that almost 1 in 4 members obtained their CPD credits with us. CPA New Brunswick plans to broaden its CPD offering by having an increase in diversification of sessions offered and also by doing one day seminars and webinars throughout the year.

After the CPD Conference, we took the opportunity to survey the attendees and get their feedback from the event in order to better plan upcoming conferences. The majority of members who answered the survey indicated that they were impressed by the quality of the sessions and the speakers.

We were also pleased to have Mr. Kevin Dancey, President & CEO of CPA Canada as keynote speaker at the EY Welcoming Reception.

We look forward to seeing you at our upcoming CPA Continuing Professional Development Conference from October 13th to 16th at the Saint John Trade & Convention Center and at the Hilton Saint John.

#### Honours

#### Celebrating 25 years - CPA, CGA

The following members have maintained their CGA designation for 25 years. They got acknowledged during the Congratulatory Dinner on October 18th, 2014 at the Delta Beauséjour in Moncton.

Amanda O'Sullivan, CPA, CGA Carol Lee Elliott, CPA, CGA Claire Dulong, CPA, CGA Diane Robichaud-Cormier, CPA, CGA Donna Robichaud, CPA, CGA Guy Belle-Isle, CPA, CGA Irene Adams, CPA, CGA Larry O'Neil, CPA, CGA Lise Chiasson, CPA, CGA Michael Brennan, CPA, CGA Pierre S. Doiron, FCPA, FCGA Réjean Godin, CPA, CGA Robert Price, CPA, CGA Roger Poirier, CPA, CGA Ronald Cormier, CPA, CGA

#### Life Member Honoured

The highest form of provincial recognition, "Life Membership" was awarded to Trudy Dryden, FCPA, FCGA, for her contribution to the CGA Association during the convocation on October 18th, 2014 at the Delta Beauséjour in Moncton. New FCPA, FCMA members

Suzanne Tucker, MBA, FCPA, FCMA R. Paul Berry, MBA, FCPA, FCMA Kevin Daley, BBA, FCPA, FCMA, FCA

Celebrating 50 years - CPA, CA

We find important to emphasize the six members who have attained 50 years of Membership status, they are:

J. Earle Beers, CPA, CA Donald Bustin, CPA, CA Beverly Fowler, CPA, CA James L. R. Kelly, CPA, CA Arthur J. Kennedy, CPA, CA G. Richard Barrett-Hamilton, CPA, CA



## Legacy Bodies Convocations

There were three convocations hosted throughout 2014-2015. Moncton hosted the CGA-NB Convocation ending the CPA PD Conference on October 18th, 2014 Saint John hosted the CMA-NB Convocation on October 25th, 2014 and Fredericton hosted the NBICA Convocation on January 17th, 2015.

Since September 1st 2014, CPA New Brunswick celebrated 32 CPA, CGA graduates, 40 CPA, CMA graduates and 36 CPA, CA graduates.

#### CPA, CGA Graduates



Christina Appleby, Fredericton, NB Timothy Bennett, Saint John, NB Jonathan Blanchard, Tracadie-Sheila, NB Jessica-Jean Campbell, Saint John, NB Joline Cormier, Moncton, NB Philip Gagnon, Moncton, NB Tricia Goguen, Lakeville-Westmorland, NB Shelley Hache, Berry Mills, NB Justin Harrison, Riverview, NB Marc Hebert, Caraquet, NB Marcie Holland, Saint John, NB Duska Ingalls, Grand Manan, NB Amanda Jonah, Quispamsis, NB Daniel Keddy, Fredericton, NB Tanya Kelley, Quispamsis, NB Terri-Lynn Lanto, Wakefield, NB Melanie LeBlanc, St-Antoine South, NB Carole Levesque, Grand Falls, NB Jessica Lovell, Fredericton, NB Angela MacFarlane, Mazerolle Settlement, NB Aurèle Mazerolle, Shediac, NB Virginia Murray, Mapledale, NB Sébastien Poirier, Bas-Caraquet, NB Melinda Rheubottom, Pierrefonds, PQ Stephanie Russon, Fredericton, NB Kristen Sleep, Saint John, NB Stephanie Thorne, Salisbury, NB Timothy Vincent, Quispamsis, NB Keighan Whelly, Saint John, NB Tosha Williamson, Strathadam, NB Holly Wilson, Estey's Bridge, NB Xiaofei (Shelley) Wu, Saint John, NB

#### CPA, CMA Graduates



Michael Blacquier, Saint John, NB Mary Alice B. Brown, Moncton, NB Candace R. Campbell, Saint John, NB Eden Cummings, Saint John, NB Jugal Kishore Dhoot, Hibbing, NB Isabelle Duguay, Moncton, NB Malcolm G. Ferguson, Victoria, NB Jonathan Alexander Flemming, Rothesay, NB Claude H. Gautreau, Moncton, NB Sonia Gauvin, Bathurst, NB

# In Small Print Today...

Mahshid Ghodsian, Saint John, NB Tracy Gogan, Dieppe, NB Charity Hale, Moncton, NB Christine M. Hoyt, Saint John, NB Elizabeth Ito, Shediac, NB Andrew Law, Fredericton, NB Jessica L. Jamieson, Saint John, NB Réjean Léger, Moncton, NB Eric Qiang Ma, Toronto, ON Kyria Mackin, Saint John, NB Vincent Martin, Sussex, NB Lacev D. Matchett, Saint John, NB Kevin Matheson, Saint John, NB Sandra M. Moses, Saint John, NB Shawn Myers, Saint John, NB Debora A. Power, Saint John, NB Marcella D. Pritchett, Saint John, NB Christianne Rov. Moncton, NB Kayla Scott, Dieppe, NB Lisa E. Solte, Saint John, NB Bonnie Swift, Sackville, NB Megumi Taguchi, Saint John, NB Julie Thériault, Grand Falls, NB Mireille Thibodeau, Saint John, NB Nick Yang Wang, Saint John, NB Arthur C. Walsh, Fredericton, NB James Morrison Walsh, Saint John, NB G. Derrick Webster, Saint John, NB Jason H. Welch, Moncton, NB Karla L. Welch, Saint John, NB

# CPA, CA who successfully completed the Uniform Final Exam (UFE)



Marcus Scott Aiton, Saint John, NB Kinz Arda, Halifax, NS Mathieu Bolduc, Dieppe, NB Joël Bossé, Moncton, NB Kathleen Brewer, Saint John, NB Michael John Carrier, Saint John, NB Erin Carter, Saint John, NB Dave Clavette, Grand-Sault, NB Olivier Doiron, Moncton, NB James Peter Flemming, Saint John, NB Gregory David Forsythe, Fredericton, NB Mireille George, Fredericton, NB Anne Marie Gosselin, Dieppe, NB Sarah Angela Hicks, Saint John, NB Derrick William Holmes, Miramichi, NB Brittany Ellen Hunt, Moncton, NB Leanne Marie Jeffries, Fredericton, NB Leslie Jane Knox, Fredericton, NB Kristina Lena Lamb, Saint John, NB Patrick Landry, Edmundston, NB Véronique LeBlanc, Dieppe, NB Jason Donald Lutes, Saint John, NB Marie-Pier Mazerolle, Moncton, NB Elizabeth Anne McCarville, Saint John, NB Rachel McCollum, Saint John, NB Kurt McDonald, Fredericton, NB Iryna Rak, Saint John, NB Keeli Sears Moses, Moncton, NB Hasson Sohail, Fredericton, NB Eric Michael Thomas, Saint John, NB Andrew Robert Thomson, Saint John, NB Karine Thorne-Bourgeois, Dieppe, NB Rose Ann Underhill, Miramichi, NB Jessica Kelsey Walker, Saint John, NB Shaun Jeffrey Williams, Fredericton, NB Stephanie Lynn Wright, Saint John, NB

#### Congrats!

# **Big Names Tomorrow**



# Financial Statements for the period of 212 days ended March 31, 2015

# **Appointment of Auditors**

Consider and approve the resolution that the firm of Allen, Paquet & Arsenault LLP be the auditors of CPA New Brunswick for the 2015-2016 fiscal year.

#### CHARTERED PROFESSIONAL ACCOUNTANTS OF NEW BRUNSWICK -COMPTABLES PROFESSIONNELS AGRÉÉS DU NOUVEAU-BRUNSWICK

#### FINANCIAL STATEMENTS

#### FOR THE PERIOD OF 212 DAYS ENDED MARCH 31, 2015



#### CHARTERED PROFESSIONAL ACCOUNTANTS OF NEW BRUNSWICK -COMPTABLES PROFESSIONNELS AGRÉÉS DU NOUVEAU-BRUNSWICK

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#### For the period of 212 days ended March 31, 2015

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CHARTERED PROFESSIONAL ACCOUNTANTS OF NEW BRUNSWICK -COMPTABLES PROFESSIONNELS AGRÉÉS DU NOUVEAU-BRUNSWICK Financial Statements Period of 212 days ended March 31, 2015

#### Management's Responsibility for the Financial Statements

The preparation of financial information is an integral part of management's responsibilities, and the accompanying financial statements and other financial information are the responsibility of the management of Chartered Professional Accountants of New Brunswick - Comptables professionnels agréés du Nouveau-Brunswick (the "Organization").

The Organization maintains an accounting system and related controls to provide the Board of Directors and its members with assurance that transactions are executed and recorded as authorized, that assets are properly safeguarded and accounted for, and that reliable financial records provide for the preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations.

The Organization's external auditor, Allen, Paquet & Arseneau LLP, has examined these financial statements and expressed their opinion thereon in the accompanying report.

Upon the recommendation of the Audit Committee, these financial statements have been approved by the Board of Chartered Professional Accountants of New Brunswick - Comptables professionnels agréés du Nouveau-Brunswick.

Nancy Whipp, CPA, CA President and Chief Executive Officer



# Allen, Paquet & Arseneau LLP

Chartered Accountants • Comptables agréés CA

Partners / Associés David L. Allen, CPA, CA Yves Arseneau, CPA, CA Tony Babin, CPA, CA Alvin Bell, CPA, CA Alain, Pitre, CPA, CGA

#### **INDEPENDENT AUDITORS' REPORT**

270, av. Douglas Ave, Suite 200 C.P. / P.O. Box 482 Bathurst, N.B. E2A 3Z4

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#### To the Members of

Chartered Professional Accountants of New Brunswick -Comptables professionnels agréés du Nouveau-Brunswick

#### Report on the Financial Statements

We have audited the accompanying financial statements of Chartered Professional Accountants of New Brunswick - Comptables professionnels agréés du Nouveau-Brunswick, which comprise the statement of financial position as at March 31, 2015, and the statement of operations, change in net assets and cash flow for the period of 212 days ended March 31, 2015, and a summary of significant accounting policies and other explanatory information. We have also audited the opening statement of financial position as at September 1, 2014.

#### Management's Responsibility for the Financial Statements

The Organization is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as the Organization determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Organization, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Chartered Professional Accountants of New Brunswick - Comptables professionnels agréés du Nouveau-Brunswick as at September 1, 2014 and March 31, 2015 and the results of its operations and its cash flows for the period of 212 days ended March 31, 2015 in accordance with Canadian accounting standards for not-for-profit organizations.

Bathurst, NB

May 21, 2015

270, av. Douglas Ave C.P. / P.O. Box 482 Bathurst, NB E2A 3Z4 207, rue Roseberry Street C.P. / P.O. Box 519 Campbellton, NB E3N 3G9 356, rue Canada Street St-Quentin, NB E8A 1H7

829-1 King George Highway Miramichi, NB E1V 1P9

Chartered Professional Accountants



#### CHARTERED PROFESSIONAL ACCOUNTANTS OF NEW BRUNSWICK -COMPTABLES PROFESSIONNELS AGRÉÉS DU NOUVEAU-BRUNSWICK Statement of Financial Position

As at March 31		2015		September 1 2014
ASSETS				
CURRENT				
Cash and Cash Equivalents (Note 4)	\$	746,842	\$	1,782,243
Accounts Receivable	Ψ	14,869	φ	56,251
Inventory		512		3,465
HST Receivable		63,717		265
Prepaid Expenses		11,650		31,919
		837,590		1,874,143
NOTE RECEIVABLE (Note 5)		73,725		73,725
TANGIBLE CAPITAL ASSETS (Note 6)		47,828		53,892
	\$	959,143	\$	2,001,760
LIABILITIES AND NET AS		959,143	\$	2,001,760
CURRENT	SETS			
CURRENT Accounts Payable and Accrued Liabilities		144,700	\$	2,001,760 298,562
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable	SETS	144,700 1,483		298,562
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable Deferred Revenue	SETS	144,700 1,483 575		298,562 - 786,391
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable	SETS	144,700 1,483 575 5,130		298,562 - 786,391 
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable Deferred Revenue	SETS	144,700 1,483 575		298,562 - 786,391
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable Deferred Revenue Current Portion of Obligation under Capital Lease	SETS	144,700 1,483 575 5,130		298,562 - 786,391 
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable Deferred Revenue Current Portion of Obligation under Capital Lease OBLIGATION UNDER CAPITAL LEASE (Note 7)	SETS	$144,700 \\ 1,483 \\ 575 \\ 5,130 \\ 151,888$		298,562 - 786,391 2,800 1,087,753
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable Deferred Revenue Current Portion of Obligation under Capital Lease OBLIGATION UNDER CAPITAL LEASE (Note 7) NET ASSETS	SETS	144,700 1,483 575 5,130 151,888 11,677		298,562 - 786,391 2,800 1,087,753 16,206
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable Deferred Revenue Current Portion of Obligation under Capital Lease OBLIGATION UNDER CAPITAL LEASE (Note 7)	SETS	144,700 1,483 575 5,130 151,888 11,677 47,828		298,562 - 786,391 2,800 1,087,753 16,206 53,892
CURRENT Accounts Payable and Accrued Liabilities Payroll Source Deductions Payable Deferred Revenue Current Portion of Obligation under Capital Lease OBLIGATION UNDER CAPITAL LEASE (Note 7) NET ASSETS Invested in Tangible Capital Assets	SETS	144,700 1,483 575 5,130 151,888 11,677		298,562 - 786,391 2,800 1,087,753 16,206

On Behalf of the Board

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President

Secretary-Treasurer

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#### CHARTERED PROFESSIONAL ACCOUNTANTS OF NEW BRUNSWICK -COMPTABLES PROFESSIONNELS AGRÉÉS DU NOUVEAU-BRUNSWICK Statement of Operations

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For the period of 212 days ended March 31		2015
REVENUE		
Member Dues	\$	581,187
Member Events (Net)	Ū.	89,863
Practice Fees		51,619
Admission Fees		14,605
Professional Corporation Fees		6,340
Unrealized Gains		5,247
Interest and Other		3,062
	······································	5,002
		751,923
EXPENDITURES BY FUNCTION		
Salaries and Benefits		277,133
Legacy Bodies Restructuring Costs		257,740
General and Administrative - Schedule A		129,000
Professional Standards - Schedule A		110,804
National Committees Fees		41,452
Governance - Schedule A		38,017
		·
		854,146
DEFICIENCY OF REVENUE OVER EXPENDITURES	\$(	102,223)

#### CHARTERED PROFESSIONAL ACCOUNTANTS OF NEW BRUNSWICK -COMPTABLES PROFESSIONNELS AGRÉÉS DU NOUVEAU-BRUNSWICK Statement of Changes in Net Assets

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For the period of 212 days ended N	1 31				2015	Se]	ptember 1 2014	
	Ta	vested in angible tal Assets	<u>Un</u>	restricted				
NET ASSETS, Beginning of Period	1\$	-	\$	-	\$	-	\$	-
Transferred upon Amalgamation Investment in Tangible		53,892		843,909		897,801		897,801
Capital Assets Deficiency of Revenue		120	(	120)		-		-
Over Expenditures	(	6,184)	(	96,039)	(	102,223)	_	-
NET ASSETS, End of Period	\$	47,828	\$	747,750	\$	795,578	\$	897,801

#### CHARTERED PROFESSIONAL ACCOUNTANTS OF NEW BRUNSWICK -COMPTABLES PROFESSIONNELS AGRÉÉS DU NOUVEAU-BRUNSWICK Statement of Cash Flow

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For the period of 212 days ended March 31	·····	2015
OPERATING ACTIVITIES		
Deficiency of revenue over expenditures	\$(	102,223)
Item not involving cash		· •
Amortization of Tangible Capital Assets		6,184
Change in non-cash working capital balances		,
Accounts Receivable		41,382
HST Receivable	(	63,452)
Inventory	(	2,953
Prepaid Expenses		20,269
Accounts Payable and Accrued Liabilities	(	153,862)
Payroll Source Deductions Payable	(	1,483
Deferred Revenue	(	785,816)
	(	1,033,082)
		1,035,002)
INVESTMENT ACTIVITIES		
Acquisition of Tangible Capital Assets	(	120)
FINANCING ACTIVITIES		
Repayment of Obligation Under Capital Lease	(	2,199)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(	1,035,401)
		,
CASH AND CASH EQUIVALENTS, Beginning of Period		1,782,243
CASH AND CASH EQUIVALENTS, End of Period	\$	746,842

#### For the period of 212 days ended March 31, 2015

#### 1. PURPOSE OF THE ORGANIZATION

In April 2014, the Legislative Assembly for the Province of New Brunswick enacted legislation to create the Chartered Professional Accountants of New Brunswick - Comptables professionnels agréés du Nouveau-Brunswick ("CPA New Brunswick"). The legislation was proclaimed effective September 1, 2014, at which time the New Brunswick Institute of Chartered Accountants, The Society of Management Accountants of New Brunswick and the Certified General Accountants Association of New Brunswick (collectively the "Legacy Bodies") ceased to exist as separate legal entities.

The operations, assets and liabilities of the Legacy Bodies were assumed by CPA New Brunswick upon the proclamation of the CPA legislation and have been reported in the September 1, 2014 statement of financial position.

CPA New Brunswick is an incorporated entity without share capital. CPA New Brunswick is a self-governing professional body, pursuant to the *Chartered Professional Accountants' Act 2014*, established to self-regulate its members in order to protect the interest of the public. It is also responsible to oversee the accreditation, education, professional development and member services for its Members.

CPA New Brunswick is a registered not-for-profit organization under the Income Tax Act, and as such, is exempt from income tax.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

#### (a) Tangible Capital Assets

Tangible capital assets are carried at cost less accumulated amortization. Amortization is calculated on a straight-line basis at the following annual rates:

Office furniture and equipment	10 Years
Computer equipment and software	4 Years
Leasehold improvements	10 Years
Capital Leases:	
Photocopier	5 Years
Telephone system	3 Years

#### (b) Revenue Recognition

CPA New Brunswick follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions and membership dues are recognized as revenue on a deferred basis equally over the period covered by the dues when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Member activity fees are recognized when the particular activity is held and fees are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted investment income is recognized as revenue when earned.

#### For the period of 212 days ended March 31, 2015

#### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### (c) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-forprofit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in operations in the period in which they become known.

#### (d) Contributed Services

The work of CPA New Brunswick depends upon the voluntary service of many members. Since these services are not purchased by CPA New Brunswick and because of the difficulty in determining their fair value, contributed services are not recognized in these financial statements.

#### (e) Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. Financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

#### 3. FINANCIAL INSTRUMENTS

CPA New Brunswick is exposed to various risks through its financial instruments and has a risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about CPA New Brunswick's risk exposure and concentration as of March 31, 2015.

#### (a) Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. It is management's opinion that CPA New Brunswick is not exposed to significant credit risk as its accounts receivable arise mainly from transactions with several parties such as members, firms and Professional Corporations.

#### (b) Currency Risk

Currency risk is the risk to CPA New Brunswick's revenues and expenditures that arises from fluctuations of foreign exchange rates and the degree of volatility of these rates. It is management's opinion that CPA New Brunswick is not exposed to any currency risk as it had minimal transactions in foreign currency during 2014-2015.

#### (c) Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. It is management's opinion that CPA New Brunswick is not exposed to significant interest rate risk as CPA New Brunswick's investments are in GICs or low risk investments.

#### For the period of 212 days ended March 31, 2015

#### 3. FINANCIAL INSTRUMENTS (continued)

#### (d) Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. CPA New Brunswick is exposed to this risk mainly in respect of its receipt of funds from its members and other related sources, accounts payable and accrued liabilities and other obligations. It is management's opinion that CPA New Brunswick is not exposed to significant liquidity risk.

#### 4. CASH AND CASH EQUIVALENTS

	2015			eptember 1 2014
Cash Cash equivalents	\$	537,547 209,295	\$	1,580,199 202,044
	\$	746,842	\$	1,782,243

Cash equivalents consist of short term investments that are highly liquid instruments and are measured at market value.

#### 5. NOTE RECEIVABLE

	 2015	September 1 2014	
CPA Atlantic School of Business	\$ 73,725	\$	73,725

Note receivable from CPA Atlantic School of Business is non-interest bearing with payment expected no later than June 30, 2019.

#### 6. TANGIBLE CAPITAL ASSETS

	<u> </u>			 2015	Sej	ptember 1 2014
		Cost	umulated rtization	 Net		Net
Office furniture and			 	 ·····		
equipment	\$	38,812	\$ 5,350	\$ 33,462	\$	34,330
Computer equipment						·
and software		11,168	2,706	8,462		13,278
Leasehold			-			
improvements		6,500	596	 5,904		6,284
	\$	56,480	\$ 8,652	\$ 47,828	\$	53,892

Allen, Paquet & Arseneau LLP

#### For the period of 212 days ended March 31, 2015

#### 7. OBLIGATION UNDER CAPITAL LEASE

CPA New Brunswick has entered into a five year lease agreement with Office Interiors for a photocopier. CPA New Brunswick considers the lease to be a capital lease. The lease is paid in quarterly payments of \$595 and matures on May 31, 2019. The balance remaining as of March 31, 2015 was \$10,717.

CPA New Brunswick has entered into a three year lease agreement with Blue-Chip Leasing Corporation for a telephone system. CPA New Brunswick considers the lease to be a capital lease. The lease is paid in monthly payments of \$229 and matures on April 30, 2017. The balance remaining as of March 31, 2015 was \$6,090.

The future minimum annual lease payments over the next five years are as follows:

2016	\$ 5,130
2017	5,130
2018	2,975
2019	2,382
2020	 1,190
	\$ 16,807

#### 8. COMMITMENTS

CPA New Brunswick leases premises located at 860 Main Street, Suite 602, Moncton, New Brunswick. The lease, which is being accounted for as an operating lease, has future minimum payments over the next nine years approximately as follows:

2016	\$ 63,306	
2017	63,306	
2018	63,306	
2019	63,306	
2020	63,306	
2021	63,306	
2022	63,306	
2023	63,306	
2024	5,275	
		_
	\$ 511.723	

CPA New Brunswick has also assumed the lease of The New Brunswick Institute of Chartered Accountants located at The Mercantile Center, 55 Union Street, Saint John. The lease, which is being accounted for as an operating lease, has future minimum payments over the next two years approximately as follows:

2016 2017	\$ 58,715 19,572	
	\$ 78,287	

For the period of 212 days ended March 31, 2015

#### 9. CPA ASSESSMENTS

CPA New Brunswick carries out the billing and collection of active member dues on behalf of the Chartered Professional Accountants of Canada ("CPA Canada"). During the 212 day period ended March 31, 2015, CPA New Brunswick remitted CPA Canada dues totaling \$109,217.

# For the period of 212 days ended March 31, 2015

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# A. SCHEDULE OF EXPENDITURES (REVENUE) BY FUNCTION

General and Administrative		
Office Supplies	\$	41 100
Rent	3	41,198
Database, Telephone, Internet		32,321
and IT		12 051
Travel and Moving		13,851
Publicity, Marketing and Public		7,926
Relations		7 624
Interest and Bank Charges		7,624
Amortization		7,218
Insurance		6,184 4,743
Consulting Fees		
Other		3,993
	·	3,942
	\$	129,000
Professional Standards		
Professional Conduct	\$	99,933
Fees Received	Φ	-
		99,933
Practice Inspection		22,096
Fees Received	(	11,225)
	······································	10,871
	\$	110,804
Governance		
Legislative - Act & By-laws	\$	24,778
Board of Directors	φ	12,615
Audit Committee		403
Executive Committee		196
Other Committees		25

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